

**MINUTES**  
**CITY BOARD OF EDUCATION**  
**CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on July 25, 2022, at approximately 6:27 p.m. The meeting followed a work session held at 5:30 p.m. The secretary called the roll with the following results:

Present: Celia Rudolph

Marilyn Davis

Sonya Allman

Cory King

Clayton Wood

Absent: None

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, Kelli Nichols, Assistant Superintendent, and Chief School Financial Officer, Sherry Langley. Administrators present included Sheneta Smith, Jason Simmons, Diana Ritter, Kevin Davis, and Jeff Madden. Also present was Supervisor Todd Meckes. Muscle Shoals Education Association representatives, Chris Porter and Christina Porter, were also in attendance.

Board President, Dr. Rudolph, declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the July 25, 2022, agenda was made by Dr. Davis and seconded by Mrs. Allman. No discussion followed and the motion was subsequently approved with five yes votes.

Dr. Rudolph asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Superintendent Holden stated he had received a letter and certificate from the Alabama Association of School Boards stating the Muscle Shoals Board was in good standing and he had also received a packet with information on the board policy pipeline. After reviewing the information and participation in an upcoming webinar next week, Dr. Holden stated he may have policy updates to present to the Board at the next meeting.

Dr. Rudolph proceeded with the meeting agenda.

**I. Business Action Items**

Superintendent Holden read the following resolution regarding Consent Agenda action items:

### Consent Agenda Resolution

*For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.*

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – June 27, 2022 (Regular Meeting)*
2. *Minutes – July 7, 2022 (Special Meeting)*
3. *Bills & Accounts for June*
4. *June Financial Report (June bank statements have been reconciled)*
5. *2022-2023 Course Offerings for MSHS and MSCA*
6. *Revised Contract for School Resource Officers*
7. *Set Whole Board Training/Board Retreat for Friday, August 19, 2022, (1:00-3:00 p.m.)*
8. *Vehicle Purchase (CNP)*
9. *Handbook Procedure Change (Related to tobacco products/electronic cigarettes/vapes)*

A motion to approve the superintendent's recommendation was made by Mrs. Allman and seconded by Mr. Wood. No discussion followed and the superintendent's recommendation was approved by five yes votes.

B. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Mr. King and seconded by Mr. Wood. No discussion followed and the superintendent's recommendation was approved by five yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

## **II. Superintendent's Report/Academic Update/Announcements**

- One week from today, all employees will gather in the Stratford Auditorium at 8:00 a.m. for employee institute. Board members were invited to attend. The meeting should end around 11:15 a.m. The keynote speaker will be Sue Mitchell, the tutor, from the movie *The Blind Side*. She will help establish the theme for the upcoming school year, Be a #GameChanger for a child this year #NoMatterWhat.
- New teacher orientation will be held at the Central Office on Thursday of this week. Mrs. Nichols has put a lot of hard work into making this a valuable experience for the folks who will be joining the school faMily this year.
- All employees who participated in some type of professional learning this summer were acknowledged. Dr. Holden stated it has been a busy summer between summer school, summer camps, literacy camp, and trying to squeeze in various trainings and professional development. Muscle Shoals folks always go above and beyond even when they are off contract.
- Dr. Holden acknowledged the maintenance crews that work throughout the summer stripping and waxing floors. When the buildings reopen each fall, the floors look brand new. It is hard work moving every piece of furniture in eight buildings.
- Thank you was given to Southwire for providing the Office of Student Services with school supplies in their Back to School Gift Project.
- School reopens for students on Thursday, August 4. The superintendent stated he was ready to have everyone back for another great school year.

Dr. Rudolph thanked Muscle Shoals administrators and employees for their hard work to get schools ready for students.

***III. Adjournment***

Dr. Rudolph asked if there was any other business to be addressed or any comments from the Board. There being no remarks, Dr. Rudolph declared the meeting adjourned at 6:41 p.m.

Minutes approved:

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Attest:

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Chad Holden

SEAL

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07/25/22

***Personnel Report***

***I. Resignation/Retirement***

**1. Blair Bowens Woods**

Teacher (Muscle Shoals Middle School/ELA), Effective date pending replacement start date

**2. Bill McNally**

Systemwide custodian (McBride Elementary), retiring effective September 1, 2022

**3. Tonya Turner**

Teacher (Howell Graves Preschool), effective date pending replacement start date

***II. Transfers/Reassignments***

**1. Molly Beth Chapman**

From teacher (elementary) at McBride Elementary to teacher Muscle Shoals Middle School (ELA), no change in assignment days (187), effective August 1, 2022

***III. Employment***

**1. Princess Jackson**

Kindergarten teacher at Howell Graves Preschool. Ms. Jackson earned a Bachelor's degree from the University of North Alabama and taught 1 year for Florence City Schools. 187 day assignment, effective August 1, 2022

**2. Andrea Nichole Young**

Teacher at McBride Elementary. Ms. Young earned a Master's degree from the University of North Alabama and has eight years of previous experience. She taught previously in Lauderdale County and Sheffield City Schools. 187 day assignment, effective August 1, 2022

**3. Jenifer McGaffee**

System-wide CNP Assistant assigned to McBride/Muscle Shoals Middle School. 184 day assignment, effective August 1, 2022 (*pending background clearance*)

**IV. Other/Part-time/Special Appointments/Supplemental Assignments/Nurse Substitutes**

**1. Retroactive payment for mentoring services provided during the 2021-2022 school year** necessary due to unanticipated personnel changes (retirements and resignations)

- Brooke Davis (\$500.00, state funded mentor to Samantha Frederick)
- Katie Hagle (\$500.00, state funded mentor to Anna Shirley)
- Barry Rinks (\$500.00, state funded Mentor to Caroline Holland)
- LouAnne Underwood (\$250.00, Title II funded mentor to Carrie Rickman)
- Sherrie Perkins (\$250, Title II funded mentor to James Miller)

**2. Corrections/Additions to 2022-2023 Activity and Athletic Supplement Schedules approved July 7, 2022:**

- Sharon Fuller (\$500.00, locally funded mentor)
- Tiffany Stonecipher (\$500.00, locally funded mentor)
- Juli Letsinger (\$1,000.00, State funded mentor)
- John McClanahan (\$5,000.00 Safety Coordinator)
- Blake Beck, (21 supplemental days, head coach baseball)
- Catrina Smith. (21 supplemental days, head coach basketball)
- Theo Steinhauer, (\$1,500.00, assistant soccer coach, paid from soccer account) *(pending background clearance)*
- Eli Henson (volunteer coach to assist with 2022-2023 Cross Country team)
- Leella Holt (volunteer coach to assist with 2022-2023 Volleyball)

**3. Amber Hester**

Part-time music instruction at Highland Park Elementary and Webster Elementary. Total \$8,000.00; No benefits; work schedule per contract agreement, effective for 2022-2023 school year, to be paid from local school funds

**4. Jolene Fretwell**

Extra block of Medical Sciences instruction at MSCA, spring semester for a total of 7 blocks due to student enrollment numbers for the 2022-2023 school year (pending course enrollment)

**5. Jimmy Gay**

Extra block of Driver Education instruction at MSHS, spring semester for a total of 7 blocks due to student enrollment numbers for the 2022-2023 school year

**6. Scotty Peoples**

Extra block of Health instruction spring semester for a total of 7 blocks due to student enrollment numbers for the 2022-2023 school year

**7. Joel C. Retherford**

Extra block of welding instruction at MSCA, spring semester for a total of 7 blocks due to student enrollment numbers for the 2022-2023 school year

**8. Dwight McGee (Retiree)**

Hourly mentor and consultant to robotics teacher (and planetarium operations), schedule TBD as needed, no benefits, calculated hourly rate, not to exceed \$15,000.00. To be paid from ESSER funds

**9. Samantha Frederick**

\$500.00 stipend for painting mural projects at McBride campus, summer 2022

**10. Community Education/Extended Day Program (2) Site Leads for 2022-2023**

Temporary, part time, \$20.00/hour; effective July 26, 2022, to be paid from 6921  
Virginia Aguirre  
Mary Emma Box

**11. Community Education/Extended Day Program (12) Student Aides for 2022-2023**

Temporary, part time, \$9.00/hour; effective July 26, 2022, to be paid from 6921 or 5330

Marybrooke Alexander	Anna Denton	Hunter Harper
Brianna McCarley	Chase McDonald	
Lacie Broadway	Grace Johnson	Molly King
Kathryn Toney	Angel Cruz	
Andres Aguirre (sub)	Briley Black (sub)	

Personnel Report (Continued)

**12. Advanced TEAMS Contract of 189 annual days** (scheduled between July 1, 2022 and June 30, 2023)

*Pending verification of specialized credentials and experience*

<b>Stacey Aday</b>	MSHS Math	3 year contract	STEM Certified
<b>Cathy Belote</b>	MSMS Math	3 year contract	STEM Certified
<b>Kathy Eldridge</b>	MSHS Science	5 year contract	National Board Certified
<b>Kerry Johnson</b>	MSHS Math	3 year contract	STEM Certified
<b>Christina Porter</b>	MSMS Science	3 year contract	STEM Certified
<b>Karen Posey</b>	MSHS Math	5 year contract	STEM Certified
<b>Lori Roberts</b>	MSHS Science	5 year contract	STEM Certified
<b>Mary Frances Rye</b>	MSMS Math	3 year contract	STEM Certified

**13. Preliminary TEAMS Contract of 189 annual days** (scheduled between July 1, 2022 and June 30, 2023)

*Individuals agree to pursue specialized credentials and report adequate progress*

<b>Matt Jones</b>	MSHS Math	1 year contract	Pursuing STEM Certification
<b>Darby Lindsay</b>	MSMS Math	1 year contract	Pursuing STEM Certification
(pending certification in grades 4-8 math)			
<b>Carly Malone</b>	MSMS Science	1 year contract	Pursuing STEM Certification

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**Information Only - Not for board action:**

**Kelly Services Staffing Update (SpEd Paraprofessionals)**

- **Howell Graves**
  - Lauren Norton
- **Webster Elementary**
  - Nicole Shirley
  - Kara Wright
  - Kelsey Flanagan
  - (vacancy)
- **McBride Elementary**
  - Brittney Latham
- **Muscle Shoals Middle School**
  - Susan Garcia
  - Nataleigh Springer
  - \*Casey Farris (returning)
- **Muscle Shoals High School**
  - Kristi Schnurer
  - Jamie Boston (worked previously in CNP)
- **Kim Bailey** will fill a medical leave at McBride approximately August 22-October 14, 2022.